



REQUEST FOR FAXED QUOTE
STATE OF NORTH DAKOTA
SFN 2708 (Rev. 02-2002)

BIDDER INFORMATION

STATE AGENCY INFORMATION

Company Name:	Agency Name:
Sent To:	Sent By:
Telephone Number:	Telephone Number:
Fax Number:	Fax Number:
Comments/Instructions:	

BIDDER INSTRUCTIONS:

1. Bid responses for the items described herein must be returned to this office no later than the bid opening date.
2. Bid prices must be delivered prices, F.O.B. the shipping point indicated herein. The successful vendor must pay all transportation and handling charges. The successful vendor is responsible for delivery to the point of destination, and shall file any claims with the carrier for breakage or other losses.
3. The unit prices are to be according to the unit of measurement specified in the solicitation. In the event of mathematical differences between the unit price and extended total price, the unit price will prevail.
4. Unless otherwise indicated by the bidder, it will be assumed that specifications are met in all respects.
5. If bidding other than the item specified, alternate products must be equal or better than the originally specified. All specifications, brand names, model number and any other pertinent information must accompany the alternate bid response.
6. Unless otherwise indicated in the bid specifications, the bidder shall provide new, unused models under current production.
7. The state does not pay sales tax or federal excise tax: state sales tax exemption number E-2001; federal tax free transaction number 45-70-0010K. Certifications are available upon request.

TERMS AND CONDITIONS:

1. Award will be made to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability.
2. The State reserves the right to reject any or all bid responses wholly or in part.
3. Bid summaries will be provided to all interested parties upon request.
4. All material and workmanship shall be subject to inspection and test by the state. The state reserves the right to reject any goods which fail to meet the specifications contained herein or the seller's express or implied warranties. Rejected goods shall be removed at the expense of the seller, including transportation both ways.
5. The state reserves the right to cancel the order if the successful bidder fails to perform according to the terms, conditions, and specifications of this bid. A vendor whose contract is terminated may be barred from further bidding for a period of time, not to exceed one year.
6. It is the responsibility of each participating bidder to comply and be current with all current laws of the State of North Dakota.

Bid Number:	Bid Required By (Date)	(Time)	Requesting Agency:	
Commodity:	Buyer:	Fax-E-Mail:		
		Telephone Number:		
Required Delivery Date:	Ship to Address: (F.O.B.)	City:	State:	Zip Code:

BID RESPONSE

ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
Bidder's Proposed Delivery Time:			ARO	TOTAL PRICE	\$
Bidder:				Federal I.D./ Social Security Number:	
Street Address:				P.O. Box:	
City:			State:	Zip Code:	Telephone Number:
Type or Print Name of Person Signing Bid:				Type or Print Title of Person Signing Bid:	
Authorized Signature:					